

CASTAWAYS BAORD OF DIRECTORS

MEETING MINUTES

June 12, 2024

Attendance: Chris Woolston(C), Jean James (C), Barb Goodlock (P), Veronika Camehl (P),

Ann Schutt (L) with Carol's proxy, Kathy Daniels (M), Claudia Bateman (M), Roy Allen (EC),

Karen Olmstead (EC), Bruce Goodlock (P) Treasurer.

Meeting was called to order at 3:30pm by President Kathy Daniels.

Bruce offered opening prayer.

Minutes from the May 15, 2024 meeting were approved unanimously.

OLD BUSINESS:

1. Update on A/C: Baker AC replaced one unit and kept some parts from the old unit for future needs on the remaining units as they age. Units are over 10 years old.
2. Client Appreciation Day: Date is Friday, July 5, 2024. Karen suggested coupons instead of a complete ½ day. Coupons will only be good for that day. Karen will create a sample and send it out for review. Jean mentioned a count of 600 and the need for 14 people on the floor to assist in all areas with the expected crowd.
A notice will be run in the Pilot June 26 and July 3.
Chris will post on our website. Fred will post on our Facebook.
3. Bylaws are with our attorney of record and will be presented at Aug. 14 meeting.

NEW BUSINESS:

1. Kathy thanked all for helping fill in on Fridays. This is going very well.
2. A temporary Position at Large for the Executive Committee was agreed to and Ann Schutt volunteered to fill the position. Board moved, seconded and voted unanimously for Ann to fill this position.
3. Building maintenance: Kathy shared a form for anyone to fill out when there is a maintenance need. Once repair is noted, a call to Jeff is appropriate.
Jeff also said Debbie and he were working through the fire system bids which Debbie was in the process of obtaining. The exit door alarm

system is by AFSCO. Suggested we get a bid from them. The key for that alarm door is at the first register.

4. Treasure Report: Bruce reported that the audit is in process and a presentation is expected at the August 14 meeting.
Money coming in and going out is up 1%
Bruce handed out daily sales for May, showing everyone is up for the month.
He also handed out shared expenses per group chart and distributions are also up.
5. Fridays. After discussion, it was decided to stay the course with each group offering volunteer staff and all churches have a free stock day. This will be reviewed at the Aug. 14 board meeting.

HOUSEKEEPING ITEMS:

1. Glass doors on new jewelry cases will be removed.
2. Hand sanitizer will be kept and continued to be put out for customer usage.
3. Veronika volunteered to get size and number of signs needed in the store area for merchandize. This includes the holder fixtures. Signs will be made by Rockport Printing once we have the exact size and number needed.
4. Jean will continue to monitor garbage bag supplies.
5. Help is needed by anyone with retail experience. Jean will ask Ashley Dutton for help.
It was mentioned not to create a new area if the one you need to stock is full. Please wait till space opens up.
6. Bruce will provide our insurance company phone number for calls should an incident occur.
7. Barb will check with the U-Haul owner to see if they want our "pulled" books for their book store.
8. Other duties: Chris will manage video cameras
Bruce will manage internet
Bruce will create a half price sign in book area.
9. Minutes will be posted on the web page and printed copies will be provided upon request.
10. Castaways is no longer accepting VHS tapes.
11. Grants will be discussed at the Aug. 15 board meeting.

Bruce closed the meeting with prayer.

Adjourned at 4:45pm

Submitted by Jean James, Secretary